



### Audit Attendance Confirmation

If you would like an **Audit Attendance Confirmation Letter** (for min. 75% attendance), both student and instructor must keep track of attendance using the following form. Please return this form to the Psychology Undergraduate Assistant, either via email ([psy.ug-assistant@utoronto.ca](mailto:psy.ug-assistant@utoronto.ca)) or in-person (4<sup>th</sup> floor of Sidney Smith Hall) upon completion of the course. You will be emailed your letter via email within 5-7 business days.

#### Student Information

<b>Name</b>	<b>Student Number (if UofT student)</b>
<b>Email Address</b>	<b>Date of Birth</b>

#### Course Information

<b>Course Code &amp; Title</b>	<b>Lecture Section</b>
<b>Instructor Name</b>	<b>Session</b>

#### Class Dates Attended


**Instructor's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_