

## MEMORANDUM

TO: Potential Users of the PSY100 Participant Pool

FROM: The Participant Pool Committee

RE: Use of the PSY100 participant pool

The guidelines below were developed in order to clearly establish who is permitted access to the PSY100 pool given that the pool is a limited resource. These guidelines will be reviewed periodically during this time of transition. The following people are eligible to use the PSY100 participant pool:

1. Full-time primary appointees in the St. George campus Psychology Department.
2. Psychology graduate students at St. George, whose supervisor is on the St. George campus.
3. PSY400 students at St. George, in connection with their thesis work.
4. Third year students at St. George, who are doing a Psychology Department independent studies project for academic credit.
5. Psychology Department cross-appointees may have access in accordance with criteria 3 and 4 above pertaining to undergraduates from St. George campus. Note that testing must be done on the St. George campus.
6. Psychology graduate students whose primary supervisor is a cross-appointee may submit a formal, written request to use the pool during each semester. Any proposed project must be co-supervised by a St. George faculty member, must have ethics approval from the UT Office of Research Service and testing must be done on the St. George campus. All applications will be reviewed by the participant pool committee, and access will be granted on a case-by-case basis. Note that limitations on the number of participants might be made depending on the size of the participant pool that semester.
7. Cross-appointees, cross-appointees' post-docs, and faculty in Psychology Departments at Scarborough and Mississauga campuses may submit a formal, written request to use the subject pool four (4) weeks before the end of classes each term. All proposed projects must be conducted on the St. George campus and must have ethics approval from the UT Office of Research Services. All applications will be reviewed by the participant pool committee, and access will be granted on a case-by-case basis. Note that limitations on the number of participants might be made depending on the size of the participant pool that semester.
8. Please note that there may be exceptions to the above guidelines when special circumstances arise. The PSY100 Participant Pool Committee reserves the right to render decisions on a case-by-case basis in the event of exceptional situations.